

Amsterdam Public Health



Finish your PhD checklist	Compliance, Training & Supervision - Supervision	
	VERSION	1.0

For UvA/AMC PhD candidates graduating at the University of Amsterdam the following steps apply:

- If applicable, request exemption from the legal education requirements
- If not done already, request admission to the Doctoral Program
- Request approval for the composition of the Doctorate Committee
- Reserve a preliminary date for your defense ceremony with the Beadle's Office
- Submit your manuscript
- Get approval of the 'Title page package' and definite your defense date
- Submit your final version of the thesis
- Prepare your defense ceremony
- Day of PhD defense

Visit the [Amsterdam UMC Doctoral School website](#) for more information and the [UvA website](#).

For VU/VUmc PhD candidates graduating at the Vrije Universiteit Amsterdam the following steps apply:

- If applicable, request exemption from the legal education requirements
- If not done already, request admission to the PhD trajectory in Hora Finita
- Request approval of your 30 EC portfolio in Hora Finita at the PhD committee of your research institute
- Submit the manuscript in Hora Finita for evaluation by the committee of assessment
- Supervisor requests approval via Hora Finita for the composition of the Doctorate Board
- Reserve a preliminary date for your defense ceremony with the VU Beadle's Office
- Get approval of the 'Title page' via Hora Finita
- Submit your final version of the thesis
- Prepare your defense ceremony
- Day of PhD defense

Visit the [Amsterdam UMC Doctoral School](#) website for more information and the [VU website](#).

LINKS

	Link
Amsterdam UMC Doctoral School	https://www.amsterdamumc.org/education/phd-student/phd-graduation.htm
VU PhD graduation	https://www.vu.nl/en/research/taking-phd/index.aspx
UvA PhD graduation	https://www.uva.nl/en/research/phd/doctoral-programme/completion/completion.html

DOCUMENT HISTORY

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DOCUMENT APPROVAL

Role	Name	Date
Project Leader	Dr. Seta Jahfari	27MAY2021

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